

# East Granby Public Schools

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Date: January 13, 2019

To: East Granby Board of Education

From: Raymond Engle, Business Manager

Re: December, 2019 Financial Summary

Our insurance broker (Gallagher) has reported back to us that updated pricing for the budget process will not be available till late January. They are waiting to perform a risk assessment to provide best pricing.

An extension for the year end close out due to late submission of OPEB census report. Milliman will require additional time to review and report to Mahoney & Sabol (our audit firm). Over the holidays additional information has been requested and provided to the Milliman regarding non-certified employees.

We are currently in the process of preparing the 20/21 budget for board review. Budget workshops are being setup at this time. The Superintendent and I are in the process of realigning all personnel to the correct accounts for budget review.

2019 year end numbers have been sent through to the auditors. A year end surplus of \$96,848.26 is being reported to the town. We are still in the process finalizing bank reconciliations.

For information purposes: The Verizon Cell phone invoices have been negotiated down from \$69 per phone to \$41 per phone, approximate savings of \$240 per month or \$2880 per year.

Information purposes; please see transfers for you review and information.

Board review and discussion item of potential software upgrades for time and attendance / payroll.

See attached Options.

- A) Munis ownership and fees modification (Create ESS portal and entry)
- B) Frontline employee portal and self-service option and time and attendance
- C) Power School complete ERP install with self-service time and attendance
- D) ADP payroll outsourcing

GENERAL OPERATING FUND 2019-2020									
Month of December 2019									
FOR 2020 3	ORIGINAL APPROP	TRANFRS ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMB.	AVAILABLE BUDGET	PCT USED		
111	CERTIFIED PERSONNEL	7,912,780	7,912,780	2,951,948.25	4,749,305.15	211,527	97.33%		
112	NONCERTIFIED PERSONNEL	1,602,357	1,602,357	640,363.87	923,629.94	38,363	97.61%		
121	CERTIFIED SUBSTITUTES	124,539	124,539	28,940.33	0.00	95,599	23.24%		
122	NONCERTIFIED SUBSTITUTES	0	0	0.00	0.00	0	0.00%		
125	CONTRACTED SUBSTITUTES	22,586	22,586	3,847.10	0.00	18,739	17.03%		
131	OTHER SALARIES	249,064	249,064	107,518.69	0.00	141,545	43.17%		
210	GROUP HEALTH LIFE INSURANCE	2,628,108	2,628,108	1,803,405.75	799,341.00	25,361	99.03%		
220	SOCIAL SECURITY	110,812	110,812	41,415.60	0.00	69,396	37.37%		
221	MEDICARE	145,250	145,250	53,684.70	0.00	91,565	36.96%		
230	EMPLOYER PENSION	69,545	69,545	14,791.54	2,101.00	52,652	24.29%		
250	UNEMPLOYMENT PAYMENTS	52,900	52,900	1,514.59	0.00	51,385	2.86%		
260	WORKERS' COMPENSATION	77,293	77,293	65,663.00	0.00	11,630	84.95%		
320	PROFESSIONAL IMPROVEMENT	56,000	56,000	2,906.55	1,143.00	51,950	7.23%		
322	ASSESSMENT SERVICES	1,050	1,050	0.00	0.00	1,050	0.00%		
330	OTHER PROF & TECH SERVICES	490,999	490,999	161,689.84	294,945.86	34,363	93.00%		
340	DATA PROCESSING	30,119	30,119	26,810.57	3,308.00	0	100.00%		
411	WATER / SEWAGE	26,800	26,800	10,715.46	7,841.74	8,243	69.24%		
421	RUBBISH REMOVAL	13,250	13,250	4,262.10	8,987.50	0	100.00%		
430	CONTRACTED MAINTENANCE SER	182,320	182,320	53,390.39	25,722.26	103,207	43.39%		
435	REPAIRS TO BUILDINGS	84,200	84,200	26,545.15	7,393.81	50,321	40.24%		
510	PUPIL TRANSPORTATION	984,853	984,853	308,058.80	307,195.85	369,598	62.47%		
520	PROPERTY INSURANCE	36,463	36,463	37,676.00	0.00	-1,213	103.33%		
521	LIABILITY INSURANCE	28,929	28,929	17,255.00	0.00	11,674	59.65%		
523	ERRORS & OMISSIONS INSURANCE	20,000	20,000	9,465.00	0.00	10,535	47.33%		
530	TELEPHONE	39,432	39,432	18,570.21	19,037.79	1,824	95.37%		
531	POSTAGE	9,600	9,600	0.00	1,241.85	8,358	12.94%		
540	ADVERTISEMENT	1,000	1,000	50.90	0.00	949	5.09%		
550	JOB PRINTING & BINDING	8,095	8,095	2,126.84	0.00	5,968	26.27%		
561	PUBLIC SCHOOL TUITION	291,601	291,601	35,621.62	5,812.48	250,167	14.21%		
563	PRIVATE SCHOOL TUITION	689,353	689,353	161,634.16	412,220.56	115,498	83.25%		
580	TRAVEL & CONFERENCES	10,768	10,768	1,438.08	0.00	9,330	13.36%		
582	FIELD TRIPS	1,315	1,315	996.41	0.00	319	75.77%		
610	INSTRUCTIONAL SUPPLIES	68,513	70,533	12,998.03	8,970.99	48,564	31.15%		
612	CUSTODIAL SUPPLIES	30,250	30,250	13,489.91	210.07	16,550	45.29%		
621	NATURAL GAS	25,500	25,500	8,096.52	17,403.48	0	100.00%		
622	ELECTRICITY	459,756	459,756	153,977.82	261,731.21	44,047	90.42%		
623	PROPANE GAS	500	500	129.05	0.00	371	25.81%		
624	HEATING SUPPLIES OIL	97,850	97,850	34,488.09	0.00	63,362	35.25%		
640	BOOKS/TEXTBOOKS/WORKBOOKS	88,703	87,915	10,959.86	13,201.82	63,753	27.48%		
643	LICENSES/SUBSCRIPTIONS	128,844	127,404	75,898.99	14,002.40	37,503	70.56%		
730	EQUIPMENT	8,555	8,763	1,179.10	1,548.18	6,036	31.12%		
810	MEMBERSHIPS & SPECIAL PROGRA	40,148	40,148	27,466.80	858.33	11,823	70.55%		
811	LEGAL FEES	30,000	30,000	35,556.69	0.00	-5,557	118.52%		
	<b>TOTAL FUND 1</b>	<b>16,980,000</b>	<b>16,980,000</b>	<b>6,966,547.36</b>	<b>7,887,094.27</b>	<b>2,126,358.37</b>	<b>87.48%</b>		