

East Granby Public Schools

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Date: December 7, 2018

To: East Granby Board of Education

From: Sherry Holmes, Business Manager

Re: November, 2018 Financial Summary

Line item #250 Unemployment Payments continue to be in the negative and will likely continue due to a former employee collecting.

Line item #340 Data Processing will be over when Tyler Technologies sends us an invoice for the work on the Munis software voiding out 7/06/2018 Payroll, W-2's and 1099's Cost: \$5,120

Line item #421 Rubbish Removal is over due to the summer trash pickups that weren't budget for.

Line item #435 Repairs to Buildings continues to be impacted significantly. HSMS Boiler 1 & 2 had oil leaks to resolve this month. The account will be over by \$6,775.00 when we receive reimbursement from the Town for the fire panel in the amount of \$23,722.00.

Significant line items such as #510 Student Transportation, #561 Public School Tuition, and #563 Private School Tuition will be encumbered as information becomes available.

Line item #622 Electricity-I contacted Eversource requesting a rate review to see if they could lower our rates for the school district. I also requested an energy audit on the Seymour School. A representative is working on this request and will contact me with the results.

Line item #811 Legal Fees will be impacted by the ongoing union issues and Non-Certified Personnel negotiations in January 2019.

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Payroll Update:

J. J. Reali from Tyler Technologies came in for two days on site November 27 and 28 and helped us void the 7/06/2018 Payroll. He also helped us with a variety of other Payroll issues as well and checked our system setup. I was glad to hear that we are actually in good shape. He gave us a list of things to do to get ready for the year end processing of W-2's and 1099's. On January 10 and 11, 2019, Tyler will remote in to help us process the W-2's and 1099's. They will make sure the taxes are correct in the system before processing all the forms. At that time, all 941 amendments will be made to agree with the W-2 forms. I will continue to keep the Board informed as we work through this process.

EAST GRANBY BOARD OF EDUCATION - MONTHLY EXPENDITURE REPORT

Month of November 2018									
FOR 2019 5	ORIGINAL APPROP	TRANSFERS ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMB.	AVAILABLE BUDGET	PCT USED		
111	CERTIFIED PERSONNEL	7,992,762	0	7,992,762	2,396,153.88	5,501,911.00	94,697	98.82%	
112	NONCERTIFIED PERSONNEL	1,535,066	0	1,535,066	512,907.02	1,006,452.55	15,706	98.98%	
121	CERTIFIED SUBSTITUTES	124,279	0	124,279	21,972.50	0.00	102,307	17.68%	
122	NONCERTIFIED SUBSTITUTES	7,500	0	7,500	0.00	0.00	7,500	0.00%	
125	CONTRACTED SUBSTITUTES	19,110	0	19,110	1,489.20	0.00	17,621	7.79%	
131	OTHER SALARIES	229,396	0	229,396	45,310.46	0.00	184,086	19.75%	
210	GROUP HEALTH LIFE INSURANCE	2,417,854	0	2,417,854	1,485,350.55	871,856.37	60,647	97.49%	
220	SOCIAL SECURITY	106,800	0	106,800	38,529.23	0.00	68,271	36.08%	
221	MEDICARE	144,430	0	144,430	43,007.67	0.00	101,422	29.78%	
230	EMPLOYER PENSION	69,398	0	69,398	12,095.05	979.60	56,323	18.84%	
250	UNEMPLOYMENT PAYMENTS	10,000	0	10,000	12,978.00	0.00	-2,978	129.78%	
260	WORKERS' COMPENSATION	105,631	0	105,631	75,262.00	0.00	30,369	71.25%	
320	PROFESSIONAL IMPROVEMENT	69,000	0	69,000	5,756.05	29,175.44	34,069	50.63%	
322	ASSESSMENT SERVICES	750	0	750	0.00	233.20	517	31.09%	
330	OTHER PROF & TECH SERVICES	387,606	0	387,606	96,601.90	126,452.97	164,551	57.55%	
340	DATA PROCESSING	30,119	0	30,119	29,191.30	0.00	928	96.92%	
411	WATER / SEWAGE	26,400	0	26,400	4,732.27	12,938.23	8,730	66.93%	
421	RUBBISH REMOVAL	11,791	0	11,791	2,622.80	9,614.00	-446	103.78%	
430	CONTRACTED MAINTENANCE SERVICES	185,820	0	185,820	49,861.95	58,145.75	77,812	58.12%	
435	REPAIRS TO BUILDINGS	53,200	0	53,200	50,296.70	33,399.88	-30,497	157.32%	
510	PUPIL TRANSPORTATION	886,407	0	886,407	161,859.29	436,403.84	288,144	0.00%	
520	PROPERTY INSURANCE	30,224	4,503	34,727	34,727.00	0.00	0	100.00%	
521	LIABILITY INSURANCE	34,637	-4,503	30,134	18,440.00	0.00	11,694	61.19%	
523	ERRORS & OMISSIONS INSURANCE	20,335	0	20,335	9,191.00	0.00	11,144	45.20%	
530	TELEPHONE	39,432	0	39,432	15,442.05	23,989.95	0	100.00%	
531	POSTAGE	9,775	0	9,775	656.00	0.00	9,119	6.71%	
540	ADVERTISEMENT	1,000	0	1,000	0.00	52.10	948	5.21%	
550	JOB PRINTING & BINDING	9,345	0	9,345	4,073.19	0.00	5,272	43.59%	
561	PUBLIC SCHOOL TUITION	255,252	0	255,252	15,832.00	23,880.50	215,540	15.56%	
563	PRIVATE SCHOOL TUITION	812,049	0	812,049	25,568.40	547,645.16	238,835	70.59%	
580	TRAVEL & CONFERENCES	11,102	0	11,102	5,236.21	125.00	5,741	48.29%	
582	FIELD TRIPS	3,315	0	3,315	690.00	483.00	2,142	35.38%	
610	INSTRUCTIONAL SUPPLIES	108,644	0	108,644	12,667.26	5,740.67	90,236	16.94%	
621	CUSTOMAL SUPPLIES	30,250	0	30,250	7,605.78	1,519.77	21,124	30.17%	
621	NATURAL GAS	25,500	0	25,500	3,746.62	21,753.38	0	100.00%	
622	ELECTRICITY	338,756	0	338,756	118,792.02	219,964.00	0	100.00%	
623	PROPANE GAS	525	0	525	206.35	0.00	319	39.30%	
624	HEATING SUPPLIES OIL	97,850	0	97,850	18,203.48	0.00	79,647	18.60%	
640	BOOKS/TEXTBOOKS/WORKBOOKS	87,612	0	87,612	8,757.94	3,197.11	75,657	13.65%	
643	LICENSES/SUBSCRIPTIONS	146,584	0	146,584	40,718.04	16,096.15	89,770	38.76%	
730	EQUIPMENT	35,636	0	35,636	4,645.44	8,763.91	22,227	37.63%	
810	MEMBERSHIPS & SPECIAL PROGRAMS	58,858	0	58,858	24,523.58	1,259.00	33,075	43.80%	
811	LEGAL FEES	30,000	0	30,000	9,201.68	0.00	20,798	30.67%	
890	MISCELLANEOUS OBJECTS	0	0	0	0.00	0.00	0	0.00%	
TOTAL FUND 1		16,600,000	0	16,600,000	5,424,901.86	8,962,032.53	2,213,065.61	86.67%	