

# East Granby Public Schools

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Date: June 11, 2018

To: East Granby Board of Education

From: Richard Mahoney, Interim Business Manager

Re: May, 2018 Financial Summary

The Certified Line #111 encumbrance figure includes the second retirement incentive payment for teachers who retired last year. The line item is over extended due to the hiring of an additional teacher.

The Non-Certified Personnel Line #112, and the Other Professional and Technical Services Line #330 were made whole as a partial payment was received for services rendered on behalf of other districts.

Business Insurance Lines #260, #520, #521, #523 came in lower than projected by a total of \$11,959.

Line #430 Contracted Maintenance: We have reduced our contracted maintenance service fees for our elevator at the Middle and High School and our Environmental Services program costs for the district. With the close of the snow season in April, we have \$6,240 remaining.

Line #435 Repairs to Buildings is impacted by the usual repair needs of electrical items, plumbing issues, door repairs and leaks. The line has exceeded its budget allocation. Additionally, there have been more costly repairs such as:

- East Granby Middle School -  
Mold remediation project including the replacement of partial walls and tiles.  
Cost: \$5,344.71
- East Granby Middle and High School -  
Unanticipated boiler repair required. Cost: \$9,921.26  
Security doors and lock repairs \$ 2,813.00

East Granby Middle and High School -

Roof repairs: Cost: \$19,700

Note: Additional repairs continue to be needed on the Middle School and High School roofs.

Fire Pump Repairs: Cost: \$1,713

- Carl Allgrove School -

1. Repairs from the sewer blockage which disrupted the preschool playground. Cost: \$7,289
2. Mold remediation project in the cafeteria area which also serves as the music classroom. Cost: \$14,841.11
3. HVAC - Hallway convector coil Cost: \$2,036
4. HVAC - Labor only for Front End Controller replacement
5. The water heater needed to be replaced. The unit was still under warranty so we only had to pay for labor.
6. Additional convector coil replacements and repairs \$9,075

- Seymour School -

- Fire Alarms Safety Repairs \$4,360

Line #622 Electricity - The electricity expenditure for Seymour School has begun to exceed its budget. The total deficit is estimated at \$12,000

Line #730 Equipment - unanticipated equipment replacement costs were incurred due to the Allgrove playground repair and the mold remediation project in the cafeteria/music area. Additionally, three classroom projectors needed replacement at a cost of \$1,438 each. A snowblower needed replacement at High School.

Year-end

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With the departure of the Business Manager in May, processing invoices and year-end payments are recorded in June 2018 report.

Rainbow Transportation billing continues to be very slow; we received no invoices in May.

EAST GRANBY BOARD OF EDUCATION - MONTHLY EXPENDITURE REPORT

| FOR 2018 11  |                       | GENERAL OPERATING FUND |           |            |               | Month of     |  | YTD |  | AVAILABLE |         | PCT  |  |
|--------------|-----------------------|------------------------|-----------|------------|---------------|--------------|--|-----|--|-----------|---------|------|--|
|              |                       | Month of               |           |            |               | May, 2018    |  |     |  | BUDGET    |         | USED |  |
|              |                       | APPROP                 | TRANSFRS  | REVISED    | EXPENDED      | ENCUMB.      |  |     |  |           |         |      |  |
|              |                       |                        | ADJSTMTS  | BUDGET     |               |              |  |     |  |           |         |      |  |
| 111          | CERTIFIED PERSONNEL   | 7,835,085              | (11,303)  | 7,823,782  | 5,905,985.20  | 1,957,716.13 |  |     |  |           |         |      |  |
| 112          | NONCERTIFIED PERSON   | 1,463,595              | 21,303    | 1,484,898  | 1,183,405.21  | 298,604.82   |  |     |  |           | G       |      |  |
| 121          | CERTIFIED SUBSTITUTE  | 124,279                | 0         | 124,279    | 82,139.17     | 0.00         |  |     |  |           | 99.81%  |      |  |
| 122          | NONCERTIFIED SUBSTIT  | 7,500                  | 0         | 7,500      | 384.21        | 0.00         |  |     |  |           | 66.09%  |      |  |
| 125          | CONTRACTED SUBSTITU   | 19,110                 | 0         | 19,110     | 14,767.90     | 0.00         |  |     |  |           | 5.12%   |      |  |
| 131          | OTHER SALARIES        | 217,169                | 0         | 217,169    | 194,591.37    | 2,671.85     |  |     |  |           | 77.28%  |      |  |
| 210          | GROUP HEALTH LIFE IN  | 2,362,450              | (10,000)  | 2,352,450  | 2,351,529.86  | 35,136.80    |  |     |  |           | 90.83%  |      |  |
| 220          | SOCIAL SECURITY       | 105,263                | 0         | 105,263    | 87,262.24     | 0.00         |  |     |  |           | 101.45% |      |  |
| 221          | MEDICARE              | 140,186                | 0         | 140,186    | 106,215.05    | 0.00         |  |     |  |           | 82.90%  |      |  |
| 230          | EMPLOYER PENSION      | 66,551                 | 0         | 66,551     | 53,524.64     | 8,681.58     |  |     |  |           | 75.77%  |      |  |
| 250          | UNEMPLOYMENT PAYM     | 27,722                 | 0         | 27,722     | 11,063.00     | 1,015.00     |  |     |  |           | 93.47%  |      |  |
| 260          | WORKERS' COMPENSAT    | 107,027                | 0         | 107,027    | 98,721.00     | 0.00         |  |     |  |           | 43.57%  |      |  |
| 320          | PROFESSIONAL IMPROV   | 69,000                 | 0         | 69,000     | 38,617.18     | 1,690.00     |  |     |  |           | 92.24%  |      |  |
| 322          | ASSESSMENT SERVICES   | 1,050                  | 25        | 1,075      | 1,050.32      | 24.50        |  |     |  |           | 58.42%  |      |  |
| 330          | OTHER PROF & TECH SE  | 381,252                | (25)      | 381,227    | 376,056.25    | 6,817.41     |  |     |  |           | 99.98%  |      |  |
| 340          | DATA PROCESSING       | 30,119                 | 0         | 30,119     | 30,119.00     | 1,350.00     |  |     |  |           | 100.43% |      |  |
| 411          | WATER / SEWAGE        | 24,950                 | 0         | 24,950     | 16,120.39     | 5,698.94     |  |     |  |           | 104.48% |      |  |
| 421          | RUBBISH REMOVAL       | 10,800                 | 80        | 10,880     | 10,655.40     | 224.60       |  |     |  |           | 87.45%  |      |  |
| 430          | CONTRACTED MAINTEN    | 178,544                | (19,476)  | 159,068    | 147,472.36    | 6,984.98     |  |     |  |           | 100.00% |      |  |
| 435          | REPAIRS TO BUILDINGS  | 53,200                 | 47,500    | 100,700    | 112,037.63    | 7,158.18     |  |     |  |           | 97.10%  |      |  |
| 510          | PUPIL TRANSPORTATIO   | 865,931                | (37,650)  | 828,281    | 492,508.98    | 293,721.60   |  |     |  |           | 118.37% |      |  |
| 520          | PROPERTY INSURANCE    | 30,102                 | 0         | 30,102     | 28,247.00     | 0.00         |  |     |  |           | 94.92%  |      |  |
| 521          | LIABILITY INSURANCE   | 30,102                 | 0         | 30,102     | 28,335.00     | 0.00         |  |     |  |           | 96.17%  |      |  |
| 523          | ERRORS & OMISSIONS I  | 19,765                 | 0         | 19,765     | 19,005.00     | 0.00         |  |     |  |           | 94.13%  |      |  |
| 530          | TELEPHONE             | 38,867                 | 0         | 38,867     | 34,777.74     | 2,971.26     |  |     |  |           | 97.12%  |      |  |
| 531          | POSTAGE               | 9,925                  | 0         | 9,925      | 7,067.59      | 593.00       |  |     |  |           | 77.18%  |      |  |
| 540          | ADVERTISEMMENT        | 1,000                  | 0         | 1,000      | 171.55        | 0.00         |  |     |  |           | 17.16%  |      |  |
| 550          | JOB PRINTING & BINDIN | 10,254                 | (232)     | 10,022     | 6,145.16      | 0.00         |  |     |  |           | 61.32%  |      |  |
| 561          | PUBLIC SCHOOL TUITIO  | 345,764                | (136,500) | 209,264    | 172,585.86    | 3,477.96     |  |     |  |           | 84.13%  |      |  |
| 563          | PRIVATE SCHOOL TUITI  | 846,046                | 136,500   | 982,546    | 715,545.33    | 150,469.10   |  |     |  |           | 88.14%  |      |  |
| 580          | TRAVEL & CONFERENC    | 11,745                 | 0         | 11,745     | 8,366.96      | 0.00         |  |     |  |           | 71.24%  |      |  |
| 582          | FIELD TRIPS           | 2,500                  | 150       | 2,650      | 3,598.50      | 470.00       |  |     |  |           | 153.53% |      |  |
| 610          | INSTRUCIONAL SUPPL    | 81,298                 | (3,364)   | 77,934     | 38,848.48     | 23,707.00    |  |     |  |           | 80.27%  |      |  |
| 612          | CUSTODIAL SUPPLIES    | 30,250                 | 0         | 30,250     | 30,267.82     | 98.35        |  |     |  |           | 100.38% |      |  |
| 621          | NATURAL GAS           | 25,500                 | 0         | 25,500     | 23,492.67     | 2,007.33     |  |     |  |           | 100.00% |      |  |
| 622          | ELECTRICITY           | 311,118                | 2,200     | 313,318    | 325,708.56    | (4,064.14)   |  |     |  |           | 102.66% |      |  |
| 623          | PROPANE GAS           | 525                    | 0         | 525        | 283.06        | 0.00         |  |     |  |           | 53.92%  |      |  |
| 624          | HEATING SUPPLIES OIL  | 97,850                 | 0         | 97,850     | 101,471.41    | 353.15       |  |     |  |           | 104.06% |      |  |
| 640          | BOOKS/TEXTBOOKS/WC    | 82,569                 | 211       | 82,780     | 29,241.79     | 17,562.50    |  |     |  |           | 56.54%  |      |  |
| 643          | LICENSES/SUBSCRIPTIO  | 145,962                | (851)     | 145,111    | 78,717.11     | 19,507.30    |  |     |  |           | 67.69%  |      |  |
| 730          | EQUIPMENT             | 15,062                 | 9,653     | 24,715     | 23,392.27     | 4,401.00     |  |     |  |           | 112.46% |      |  |
| 810          | MEMBERSHIPS & SPECI   | 59,865                 | 1,779     | 61,644     | 41,361.75     | 4,146.00     |  |     |  |           | 73.82%  |      |  |
| 811          | LEGAL FEES            | 30,000                 | 0         | 30,000     | 21,512.74     | 0.00         |  |     |  |           | 71.71%  |      |  |
| TOTAL FUND 1 |                       | 16,316,125             | 0         | 16,316,125 | 13,052,369.71 | 2,853,196.20 |  |     |  |           | 97.48%  |      |  |

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**East Granby Board of Education**  
**Major Fluctuations to Previous Forecast**  
**Over / <Under> Budget**  
**May 31, 2018**

|     |                                 |                         | Previous<br>Months | Current<br>Month |
|-----|---------------------------------|-------------------------|--------------------|------------------|
| 111 | Certified Salaries              |                         |                    |                  |
|     | ➤                               |                         | (11,303)           | 0                |
| 112 | Non Certified Personnel         |                         |                    |                  |
|     | ➤                               |                         | 21,303             | 0                |
| 210 | Medical Insurance               |                         |                    |                  |
|     | ➤                               |                         | (10,000)           | 0                |
| 322 | Assessment Services             |                         |                    |                  |
|     | ➤                               |                         | 25                 | 0                |
| 330 | Professional Technical Services |                         |                    |                  |
|     | ➤                               |                         | (25)               | 0                |
| 421 | Rubbish Removal                 |                         |                    |                  |
|     | ➤                               |                         | 80                 | 0                |
| 430 | Contracted Maintenance Services |                         |                    |                  |
|     | ➤                               |                         | (19,476)           | 0                |
| 435 | Repairs to Buildings            |                         |                    |                  |
|     | ➤                               |                         | 47,500             | 0                |
| 510 | Pupil Transportation            |                         |                    |                  |
|     | ➤                               |                         | (37,650)           | 0                |
| 550 | Job Printing & Binding          |                         |                    |                  |
|     | ➤                               |                         | (232)              | 0                |
| 561 | Public School Tuition           |                         |                    |                  |
|     | ➤                               |                         | (136,500)          | 0                |
| 563 | Private School Tuition          |                         |                    |                  |
|     | ➤                               |                         | 136,500            | 0                |
| 582 | Field Trips                     |                         |                    |                  |
|     | ➤                               |                         | 150                | 0                |
| 610 | Supplies                        |                         |                    |                  |
|     | ➤                               |                         | (3,364)            | 0                |
| 612 | Custodial Supplies              |                         |                    |                  |
|     | ➤                               |                         | 0                  | 0                |
| 622 | Electricity                     |                         |                    |                  |
|     | ➤                               |                         | 2,200              | 0                |
| 640 | Textbooks/Workbooks             |                         |                    |                  |
|     | ➤                               |                         | 210                | 0                |
| 643 | License & Subscriptions         |                         |                    |                  |
|     | ➤                               |                         | (851)              | 0                |
| 730 | Equipment                       |                         |                    |                  |
|     | ➤                               |                         | 9,652              | 0                |
| 810 | Memberships & Special Programs  |                         |                    |                  |
|     | ➤                               |                         | 1,779              | 0                |
|     |                                 | Total Needs / (Savings) | (0)                | 0.00             |