

## Community Relations

### Fundraising

The Board of Education recognizes that fundraising projects undertaken by students, school clubs and organizations provide valuable support for educational programs or school activities. At the same time, the Board is concerned for the safety and welfare of the students. The Board of Education strives to safeguard from exploitation the students, parents, staff and community.

In conducting fundraising activities, the following guidelines shall be adhered to:

1. Fundraising support shall not ordinarily be in the category of materials, equipment or activities considered basic to the educational program and normally funded annually by the school system.
2. Fundraising activities must be sponsored by a recognized school club or group. They must have the permission of the Principal. The Principal or his/her designee may limit all items used for fundraisers and areas in which the fundraiser may take place.
3. The purpose of the fundraising project shall be explained to students and parents, and shall be of direct or indirect benefit to students enrolled in the school. All participation shall be voluntary on the part of students. No child may be assigned a minimum sales quota. Every child must be afforded the benefits of school activities regardless of his/her degree of participation in the related fundraising activity.
4. There may be no more than one fundraiser at any one time at the same grade level in each school. Special care must be taken to try to avoid conflict with major fundraising activities at other schools in the system or in the community.
5. Fundraising projects in which students sell to the public off school grounds may be sponsored with the approval of the school Principal. No child in grades K-8 may participate in out-of-school fundraising without prior written approval of parents or guardian.
6. Door-to-door sales projects undertaken by recognized school clubs or groups shall be limited. Students in grades K-5 may not participate in school-related door-to-door campaigns unless accompanied by parent. Secondary school clubs/organizations shall normally participate in no more than two door-to-door sales each school year.
7. Each fundraising activity must have a specific reason, monetary goal and duration. Accurate and detailed records must be kept. These records must be available to school officials during the fundraiser, and a final written summary must be filed with school officials within a reasonable time.
8. The high school Principal shall make monthly reports about out-of-school fundraising activities to be conducted by students.

Policy adopted: July 16, 2007

EAST GRANBY PUBLIC SCHOOLS  
East Granby, Connecticut

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### Soliciting Funds From and By Students

The Board of Education fully supports the concept that public education shall be equally available to all students of the community. Effort should be made to discourage financial contributions from children to support special programs or activities.

The following regulations govern only intra-school activities.

1. East Granby students may sponsor, co-sponsor, or take part only in fund raising activities organized by groups within the school and approved by the Superintendent of Schools.
2. East Granby students may engage in activities within the school sponsored by national, state, or regional groups or agencies which are on the approved list of the Connecticut Association of Secondary Schools.
3. Instructional time may be used for activities for the benefit of outside groups only when such activities are a justifiable part of the instructional program.
4. Any activity using the name of the East Granby Schools as sponsor must have the approval of the Superintendent of Schools. These activities must be carried out within the scope of school regulations.
5. Funds derived from activities which have been previously approved by the Superintendent of Schools may be deposited into the activity funds.
6. Expenses for proms, banquets and general class obligations shall be kept to a minimum.
7. Fund raising activities involving buying and selling of goods, services rendered, or other types of money raising projects shall provide reasonable value to the consumer.
8. Students shall not be required to pay for mandated classroom activities. Mandated classroom activities are those activities which occur in the schools and are an actual part of the learning experiences for that curriculum. Therefore, students involved in those classroom and school ground activities will not be required to pay for those activities.  
  
If there are questions concerning whether a classroom activity should be paid, the Superintendent will make the decision.
9. For field trips judged by the Principal and/or the Superintendent to compliment the curriculum, transportation and student admissions will be paid by the Board of Education. Other field trips will be paid for through approved fund raising activities and/or parental contributions. These other field trips may include band trips, ski trips, overnight trips to major cities, etc.

Regulation approved: July 16, 2007

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