

MySchoolBucks Login:

Here are their temporary login credentials:

Website: www.myschoolbucks.com

Username: Your school email address

Password: Welcome123#

Security Question: Please answer

At your earliest convenience, please log in to MySchoolBucks and update your password and both of your Security Questions.

- Login at www.myschoolbucks.com
- Click on the portrait icon next to your name and select "My User Profile";
- Click "Edit" next to Login to update your password and then click "Update" to save;
- Click "Edit" next to Security Questions #1 and #2 to update the security question and then click "Update" to save.

How to Record Cash/Check in MySchoolBucks:

- Login to MySchoolBucks.com;
- Click Invoices on the left hand side of your screen;
- Click on Invoice Cashier;
- Find student from filters given;
- Click the green money sign on the right side of the screen;
- Enter in cash amount;
- Click **Record Payment**;
- Once recorded, put the money/check in an envelope with the staff member's name, student's name, amount to be deposited and account.