

EAST GRANBY PUBLIC SCHOOLS

33 Turkey Hills Road
P.O. Box 674
East Granby, CT 06026

For Office Use Only

I-9 _____
W-4 _____
CT W-4 _____
MA W-4 _____
Fingerprinting _____

Approved: _____

Date: _____

Application for:

CUSTODIAN / MAINTENANCE POSITION

Position applying for: _____

Name: _____
Last First Middle

Address: _____

City: _____ State: _____ Zip: _____ Telephone #: _____

Are you a U.S. Citizen or authorized to work in the United States? Yes _____ No _____

Social Security Number: _____

When will you be available for the position for which you are applying? _____

May we contact your present employer? Yes _____ No _____

Do you hold a valid driver's license? Yes _____ No _____

If yes: State _____ Type _____ Number _____

Have you ever been convicted of a crime? Yes _____ No _____

Are any criminal charges or proceedings pending against you? Yes _____ No _____

If "yes" to either or both of the above, please explain fully. Answering "yes" is not an absolute prohibition for determination of employment. _____

EDUCATIONAL BACKGROUND

Name/Address of School	Years Attended	Grade Completed	Year Graduated

WORK EXPERIENCE

Present Employer _____ Street _____
Supervisor _____ City _____
Phone Number _____
Dates Employed: From _____ To _____ Salary _____
Describe duties performed: _____

Reason for Leaving _____

Previous Employer _____ Street _____
Supervisor _____ City _____
Phone Number _____
Dates Employed: From _____ To _____ Salary _____
Describe duties performed: _____

Reason for Leaving _____

Previous Employer _____ Street _____
Supervisor _____ City _____
Phone Number _____
Dates Employed: From _____ To _____ Salary _____
Describe duties performed: _____

Reason for Leaving _____

Previous Employer _____ Street _____
Supervisor _____ City _____
Phone Number _____
Dates Employed: From _____ To _____ Salary _____
Describe duties performed: _____

Reason for Leaving _____

REFERENCES

Name	Address	Phone	Title/Relationship

1. Have you ever been convicted of a felony or any other criminal offense, either within or outside the State of Connecticut? Yes _____ No _____

If so, identify the approximate date, location and nature of each such conviction on a separate sheet of paper and attach to this application. **NOTE:** For the purposes of this application, a plea of “no contest” or nolo contendere” is a conviction.

2. Has there ever been a disposition of criminal charges against you other than a dismissal or acquittal? Yes _____ No _____

3. Are any criminal charges currently pending against you either within or outside the State of Connecticut? Yes _____ No _____

If so, identify the jurisdiction in which such charges are pending, the nature of the charges against you and provide an explanation on a separate sheet of paper and attach to this application.

4. Are you currently enrolled in a program of deferred adjudication (e.g., accelerated rehabilitation, pre-trial drug or alcohol education, pursuant to Connecticut General Statutes 54-56g)? Yes _____ No _____

If so, identify the jurisdiction in which such program is pending and provide an explanation of the nature of such program and the criminal charges against you a on a separate piece of paper and attach to this application.

I understand that if I am employed by the East Granby Board of Education, I will be required to submit to fingerprinting, at my expense, for the purposes of submitting my fingerprints to the Federal Bureau of Investigation for a national criminal history records check. I further understand and agree that if I have been convicted of a crime that has not been disclosed as part of my application for employment, my employment will be subject to termination.

I hereby authorize any and all law enforcement agencies, current and former employers, academic institutions and any other persons or entities to supply any information regarding my background to the East Granby Public School System and its agents and employees, and I hereby release all such former employers, law enforcement agencies, academic institutions, other persons or entities, and their agents and employees from any liability arising from the supplying and use of such information.

I declare under the penalties of false statement that I have read and understand the terms of this employment application and attest to the truth and accuracy of the information I have provided herein. I understand that false or misleading statements on this application shall be a basis for disqualification from further consideration for employment and if I am employed, for dismissal from employment.

Signature: _____

Date: _____

The East Granby Public Schools, as a matter of policy, does not knowingly condone discrimination on the basis of sex, race, color, religious creed, age, physical disability, national origin, ancestry, marital status or other provisions stated in accordance with Title IX of the 1972 Education Amendments in any of its educational programs, activities or employment policies.