

East Granby Public Schools

33 Turkey Hills Road • P.O. Box 674 • East Granby, Connecticut 06026 • Fax (860) 413-9075

MELISSA F. BAVARO-GRANDE

Acting Superintendent of Schools
(860) 653-6486

EMAIL: mbavaro@eastgranby.k12.ct.us

KAREN W. GOGEL

Director of Student Support Services
(860) 413-9079

EMAIL: kgogel@eastgranby.k12.ct.us

MARJORIE LIGHT

Director of Curriculum &
Professional Development
(860) 653-2541

EMAIL: milight@eastgranby.k12.ct.us

Date: Jun 4, 2020

To: East Granby Board of Education

From: Raymond Engle, Business Manager

Re: May, 2020 Financial Summary

Our insurance broker (Gallagher) and ConnectiCare are assisting us with open enrollment for healthcare, dental and life insurance. Open enrollment closes June 19th to allow time for payroll to enter and make all modifications.

Information purposes; please see transfers for you review and information - no transfers requested at this time.

Please see attached MOU to current transportation contract. (Exhibit one)

We have been holding weekly meetings with Paychex regarding the payroll conversion.

We are reconciled through April with the town for Payroll, Expenditures and SSF. May is not available as of this update.

Capital project update should be available at the end of June.

We are in the process of updating the recently approved 20-21 budget and will be pushing it over by then end of the month.

We have scheduled several days of year end Munis training in mid-June with Tyler Technology to help streamline and document our close out process.

Please see draft BOF Encumbrance policy for information purposes only. (Separate exhibit 2)

GENERAL OPERATING FUND 2019-2020									
Month of May 2020									
FOR 2020 5	ORIGINAL APPROP	TRANFRS ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMB.	AVAILABLE BUDGET	PCT USED		
111	CERTIFIED PERSONNEL	7,912,780	-15,351	7,897,429	6,344,361.21	1,489,423.80	63,644	99.19%	
112	NONCERTIFIED PERSONNEL	1,602,357		1,602,357	1,344,639.61	200,568.62	57,149	96.43%	
121	CERTIFIED SUBSTITUTES	124,539		124,539	55,332.83	0.00	69,206	44.43%	
122	NONCERTIFIED SUBSTITUTES	0		0	0.00	0.00	0	0.00%	
125	CONTRACTED SUBSTITUTES	22,586		22,586	14,174.77	0.00	8,411	62.76%	
131	OTHER SALARIES	249,064		249,064	148,096.65	3,733.41	97,234	60.96%	
210	GROUP HEALTH LIFE INSURANCE	2,628,108		2,628,108	2,424,228.42	192,032.96	11,847	99.55%	
220	SOCIAL SECURITY	110,812		110,812	90,178.89	0.00	20,633	81.38%	
221	MEDICARE	145,250		145,250	113,715.14	0.00	31,535	78.29%	
230	EMPLOYER PENSION	69,545		69,545	41,520.52	0.00	28,024	59.70%	
250	UNEMPLOYMENT PAYMENTS	52,900		52,900	12,506.04	0.00	40,394	23.64%	
260	WORKERS' COMPENSATION	77,293		77,293	55,654.00	0.00	21,639	72.00%	
320	PROFESSIONAL IMPROVEMENT	56,000		56,000	21,206.38	4,200.00	30,594	45.37%	
322	ASSESSMENT SERVICES	1,050		1,050	0.00	0.00	1,050	0.00%	
330	OTHER PROF & TECH SERVICES	490,999		490,999	170,621.52	125,122.55	195,255	60.23%	
340	DATA PROCESSING	30,119		30,119	40,235.57	1,350.00	-11,467	138.07%	
411	WATER / SEWAGE	26,800		26,800	17,862.36	3,025.24	5,912	77.94%	
421	RUBBISH REMOVAL	13,250		13,250	10,911.90	2,519.70	-182	101.37%	
430	CONTRACTED MAINTENANCE SERV	182,320	3,935	186,255	104,767.98	52,406.95	29,080	84.39%	
435	REPAIRS TO BUILDINGS	84,200		84,200	73,728.97	954.00	9,517	88.70%	
510	PUPIL TRANSPORTATION	984,853		984,853	744,523.44	173,771.91	66,558	93.24%	
520	PROPERTY INSURANCE	36,463		36,463	37,676.00	0.00	-1,213	103.33%	
521	LIABILITY INSURANCE	28,929		28,929	17,295.00	0.00	11,674	59.65%	
523	ERRORS & OMISSIONS INSURANCE	20,000		20,000	9,465.00	0.00	10,535	47.33%	
530	TELEPHONE	39,432		39,432	30,825.77	9,201.23	-595	101.51%	
531	POSTAGE	9,600		9,600	3,910.80	125.00	5,564	42.04%	
540	ADVERTISEMENT	1,000		1,000	400.90	0.00	599	40.09%	
550	JOB PRINTING & BINDING	8,095		8,095	2,466.84	250.00	5,378	33.56%	
561	PUBLIC SCHOOL TUITION	291,601		291,601	219,576.02	8,980.08	63,045	78.38%	
563	PRIVATE SCHOOL TUITION	689,353		689,353	512,532.55	199,628.31	-22,808	103.31%	
580	TRAVEL & CONFERENCES	10,768		10,768	5,891.02	200.00	4,677	56.37%	
582	FIELD TRIPS	1,315	119	1,434	996.41	436.42	1	99.92%	
610	INSTRUCTIONAL SUPPLIES	68,513	5,006	73,519	41,984.06	7,355.51	24,179	67.11%	
612	CUSTODIAL SUPPLIES	30,250		30,250	28,353.99	1,607.50	289	99.05%	
621	NATURAL GAS	25,500		25,500	24,296.79	8,103.21	-6,900	127.06%	
622	ELECTRICITY	459,756		459,756	307,918.37	107,790.66	44,047	90.42%	
623	PROPANE GAS	500		500	129.05	0.00	371	25.81%	
624	HEATING SUPPLIES OIL	97,850		97,850	124,435.23	0.00	-26,585	127.17%	
640	BOOKS/TEXTBOOKS/WORKBOOKS	88,703	-1,513	87,190	26,542.63	6,107.07	54,540	37.45%	
643	LICENSES/SUBSCRIPTIONS	128,844	7,596	136,440	109,304.34	1,621.66	25,514	81.30%	
730	EQUIPMENT	8,555	208	8,763	3,458.08	343.90	4,961	43.39%	
810	MEMBERSHIPS & SPECIAL PROGRA	40,148		40,148	40,281.63	0.00	-134	100.33%	
811	LEGAL FEES	30,000		30,000	82,478.97	0.00	-52,480	274.93%	
TOTAL FUND I		16,980,000	0	16,980,000	13,458,446.65	2,600,859.69	920,693.66	94.58%	